



MOVING CHECKLIST

We have developed moving checklist and a list of tips that will help your move go as smooth as possible.

8 WEEKS before Moving Day

- Get an [online quote here](#) or call 0161 300 9712 and plan your moving method. (PODS container hire, delivery date, loading/unloading services, storage if required)
- Create a 'Moving File' to keep track of all your estimates, receipts and other important information.
- If you're moving to a new place you can research your new hometown online. The internet and social media is a great resource for local online newspapers and community guides or groups.
- Create a floor plan of your new home for furniture and appliance placement. Check measurements to make sure you're current furniture will fit where you want it to.
- Prepare designs for your new home by contacting carpenters, painters, plumbers, roofers and other tradesmen so your new home is ready when you move in.
- Make an inventory of your household goods and begin to remove clutter (start with the loft, basement, garage and other storage areas).

4 WEEKS before Moving Day

- Schedule delivery of your PODS containers with the [quote request form](#) or call 0161 300 9712).
- Begin using frozen foods and cleaning supplies that cannot be moved. You don't want to move a full fridge freezer!
- Make a list of friends, relatives and businesses to notify of your move. Or check out our handy article on [re-directing your post in Manchester](#).
- Acquire and order any [packaging and boxes](#) you may need.
- Check with your insurance company to confirm your possessions are covered. Consider the amount of PODS Contents Protection you may wish to purchase.
- Schedule connection of utility services at your new home, including electricity, water, gas, cable, Internet, and telephone.
- Schedule the disconnection of utility services at your old home. Don't forget to disconnect the day after you move and connect the day before you arrive at your new home.
- Review [PODS Packing Tips](#).
- Make any necessary travel plans for your move.
- Gather personal and family records including medical and dental, veterinary and school records, legal and financial documents, birth certificates, passports and insurance documents.

3 WEEKS before Moving Day

- Properly dispose of items that cannot be moved or thrown out such as chemicals, pesticides, flammable liquids and batteries.
- Cancel newspapers and contact the post office to inform them of your move/new address.
- Notify any other companies of your change of address insurance, bank, solicitors, doctors, school etc.

2 WEEKS before Moving Day

- Service your car in preparation of the move.
- Return any borrowed items such as library books, and retrieve all borrowed items.
- Transfer all prescriptions and be sure you have an adequate supply of medications.
- Assemble a file folder of information to leave for the new owner of your home.



1 WEEK before Moving Day

- Send change-of-address cards to everyone who will need to contact you.
- Pack a suitcase with clothing and other personal items. Make sure a copy of your moving checklist is handy!
- Pack a portable TV/stereo as you may not get around to unpacking and connecting that big screen TV for a few days.
- Make child care or pet care arrangements for moving day.
- Continue packing and cleaning as you go – you can start loading the PODS container if it has already been delivered prior to your move.

THE DAY before Moving Day

- Confirm your PODS container pickup, delivery date and address at your new home (info@ukpods.co.uk or 0161 300 9712)
- Make sure your PODS container padlock keys are in your possession, unless they are arriving on moving day.
- Have an adequate amount of cash for any travel expenses you cannot pay for with a card.
- Drain power equipment of oil and fuel.
- Confirm any travel reservations.
- Empty, defrost and clean your refrigerator and freezer at least 24 hours before moving day. Use the empty space to store household items.
- Vacuum and make arrangements for disposing of any remaining rubbish.
- Disconnect and prepare major appliances. Separate anything that will travel in your car.
- Pack a box of items that you will need right away at your new home and label this box “load last.” Place closest to the PODS container door so that you can access it right away.
- Check every room, cabinet, closet and attic one last time before deciding everything is loaded.

MOVING DAY

- Pack your last items such as mattresses, cots, beds
- Make sure PODS have your correct new address or you have the address of PODS storage centre if it is going to be stored.
- Make a note of your water, electric and gas readings at both your old and new property.
- Leave a note with your contact information in the house so that the new residents can forward any items left behind and forward any stray mail.
- Continue packing and cleaning as you go – you can start loading the PODS container if it has already been delivered prior to your move.
- Keep a friend or family member informed of your moving schedule and contact information in case of an emergency or unforeseen event.

DELIVERY DAY

- Send change-of-address cards to everyone who will need to contact you.
- Be sure someone is at your new home when your PODS container is delivered. Pack a suitcase with clothing and other personal items. Make sure everything is done on your house moving checklist.
- Ensure there is access for the PODS container to be delivered and there are no obstructions.
- Ensure your utilities have been connected (if you have just moved in)
- Enjoy your new home!